

Village of Laurium

Laurium Planning Commission

Monday, October 25, 2021

Present: Michael Carlson (via GoToMeeting), Kalen Carlson, Patricia Golus, Ken Robbins, John Sullivan, and Edward Vertin

Absent: Jaibok Djerf and Beverly Terrill

The Laurium Planning Commission meeting was called to order in the Village council chambers and the GoToMeeting website at 6:35 PM.

The Commission reviewed draft documents related to Redevelopment Ready Communities Best Practice #4-Boards and Commissions. Documents reviewed included:

1. Commission member application form
2. About the Planning Commission Desired Skills and Expectations
3. Application and Appointment Process
4. Orientation, Resources and Required Initial Training
5. Planning Commission Meeting Calendar
6. Annual Training Strategy for Commission members

All of the above documents are required by MEDC for a community seeking essential status. Kalen discussed the importance of formalizing the recruitment process and that applicants should be appropriately qualified and understand their role and the commitment to being a member of the Planning Commission.

The Commission members read through each document and noted changes that will be incorporated into the final documents. The goal is to finalize the documents by end of the week so that recruitment for additional members can start. The Commission is currently seeking 2 additional members.

The Commission also discussed future meeting dates and when to make a large announcement to the public on the happenings of the Commission. It was decided that the Commission should continue to make progress with recruiting.

Other items were discussed that would be revisited at a later date, such as completion of the capital improvement plan.

Kalen discussed that she had an upcoming meeting with the Keweenaw Economic Development Alliance (KEDA). KEDA will be invited to meet with the Commission once there are more members.

Kalen gave the Commission members example bylaws from another community. She asked that each member review and determine what information in the document would be appropriate for Laurium. Kalen asked that all members come prepared to share comments at the next meeting.

The goal for the next meeting is to discuss recruiting progress and also the aforementioned bylaw review.

A motion was made by Kalen and seconded by John to approve the minutes from the October 11<sup>th</sup> Planning Commission meeting.

The meeting adjourned at 7:50 PM. The next meeting will be on November 8<sup>th</sup> at 6:30 PM.

Respectfully submitted,

Kalen Carlson, Chairperson

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